Understanding the POPI Act
for the Healthcare Practice

Cost: R325 | **2 CEUs** | **Start:** Anytime | **Duration:** 2 Hours | **Online CPD** Short Course

About Course

This course teaches healthcare practitioners and supporting staff about the purpose, application, and content of the Protection of Personal Information Act as it specifically pertains to the healthcare practice.

Course Structure

MODULE 1: RESPECT
- Introduction
- The 8 conditions of lawful processing diagram
- Navigation

MODULE 2: PRIVACY IN SOUTH AFRICA
- What is privacy?
- How is privacy infringed?
- How is privacy protected?
- Why care about knowing all about POPIA?

MODULE 3: THE LANGUAGE OF THE POPIA
- Abbreviations
- Terminology

MODULE 4: THE WHY, WHEN & WHAT OF THE POPIA
- The purpose of the POPIA
- The application of the POPIA
- Content of the POPIA

MODULE 5: ROLE PLAYERS - WHO IS WHO?
- Roles involved in the processing of PI

MODULE 6: RIGHTS & RESPONSIBILITIES
- The rights of the data subject
- Responsibilities of the information officer
- Enforcers of the POPIA

MODULE 7: THE 6 GROUNDS FOR LAWFUL PROCESSING
- The 6 Grounds
- Ground 1: Contract
- Ground 2: Legislation
- Ground 3: Legitimate interests of the DS
- Ground 4: Legitimate interests of the RP/3rd party
- Ground 5: Consent
- How to choose?

MODULE 8: LEGITIMATE INTEREST PROCESSING & LIA
- The three-part test
- Legitimate Interest Assessments (LIA)
- How do we decide the outcome?
- What happens next?
- How does this tie into PIIAs?

MODULE 9: POPIA RELATIONSHIPS
- Relationships & Example Analyses
- Example 1: The adult patient
- Example 2: The unconscious adult emergency patient
- Example 3: The minor patient
- Example 4: The competent person
- Example 5: The bureau
- Example 6: The waste company
- Example 7: The employee

MODULE 10: THE 8 CONDITIONS
- The 8 COnditions for Lawful Processing

MODULE 11: CONDITION 1: ACCOUNTABILITY (SECTION 8 & REGULATION 4)
- The Information Officer (IO)
- The compliance framework
- The PI Impact Assessments (PIIA)
- Reportable
- Privacy policies
- Internal awareness sessions

MODULE 12: CONDITION 2: PURPOSE SPECIFICATION (SECTION 13-14)
- Define procession purpose
- Communicate purpose
- Retention
- Restriction
- Destruction

MODULE 13: CONDITION 3: PROCESSING LIMITATION (SECTIONS 9-12)
- Lawful manner
- Reasonable manner
- Minimality with regard to the purpose
- The 6 lawful grounds for processing
- Objection
- Lawful sources of collection

MODULE 14: CONDITION 4: FURTHER PROCESSING LIMITATION (SECTION 15)
- Purpose
- Lawful grounds

MODULE 15: CONDITION 5: INFORMATION QUALITY (SECTION 16)
- Complete
- Accurate
- Not misleading
- Updated

MODULE 16: CONDITION 6: OPENNESS (SECTIONS 17-18)
- Documentation
- Notification
- Exceptions

MODULE 17: CONDITION 7: SECURITY SAFEGUARDS (SECTIONS 19-22)
- Integrity
- Confidentiality
- Risk management
- Operators
- Notification of breaches

MODULE 18: CONDITION 8: DATA SUBJECT PARTICIPATION (SECTION 23-35)
- Confirmation
- Requests
- Fees
- Refusal
- Access
- Correction
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MODULE 19: ADDITIONAL RIGHTS & RESPONSIBILITIES
- The processing of SPI (Section 26-33)
- The processing of PI of children (Section 34-35)
- Direct marketing (Section 69)
- Profiling of DS (with legal consequences) based on the automated processing of PI (Section 71)
- The transfer of PI to other countries (Section 72)

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WHAT YOU WILL LEARN IN OUR COURSES

Our courses target healthcare professionals and support staff seeking a comprehensive understanding of fundamental healthcare practice management principles and their practical application. The acquired knowledge and techniques are applicable for refining management and leadership skills, positioning individuals for advancement within their practices.

LEARNING APPROACH

Each course is organised into manageable modules and lessons.
Engage with downloadable and online materials, featuring a variety of interactive content and infographics.

ABOUT GOODX ONLINE COURSES

GoodX Online Courses offers a dynamic and accessible platform catering to the educational needs of healthcare practitioners and support staff. This platform stands out by providing the flexibility to learn at any time and from anywhere, accommodating the busy schedules of healthcare professionals and health workers.

Courses focus on vital aspects of modern healthcare management, with a particular emphasis on paperless automation, optimisation and compliance. GoodX Online Courses aim to equip participants with the knowledge and skills needed to navigate the evolving landscape of the healthcare industry efficiently.

Founded by Dr. Dirkie Wolvaardt in 1985, GoodX has become a market leader in South Africa, developing software for healthcare practice management. Years of experience, consistent research, and frequent software updates have contributed to creating a trusted software package used by healthcare professionals across the world. Throughout our journey, GoodX has acquired extensive industry expertise spanning various disciplines and practices, both large and small, which we share through our comprehensive courses.

TECHNICAL REQUIREMENTS

Basic Requirements
To complete this program, you'll need a current email account and access to a computer and the internet, along with a PDF Reader.

Browser Requirements
While not mandatory, we recommend using Google Chrome for the best accessibility to course material. Your preferred browser must be configured to allow pop-ups.

ABOUT THE CERTIFICATE

Receive official recognition for your knowledge with a certificate of completion from GoodX Online Courses.
Set yourself apart as a professional capable of leading operations and transforming healthcare service delivery.

Assessment is based on an online quiz. To receive your digital certificate, **you must meet the outlined** course requirements. Professionals registered with the HPCSA acquire Ethical CEU points.

Upon successful completion, your digital certificate will be issued to your **online profile.**