



Healthcare Practice Management

Clinical Information (Paperless & Automated) in Healthcare Practice Management

2 Ethical CEUs | Start: Anytime

Duration: 2 Hours | **Online CPD Short Course**

About Course

This paperless clinical information course aims to equip participants with the knowledge and skills to seamlessly transition to paperless and automated workflows in various clinical information processes, enhancing efficiency and accuracy in healthcare settings.

Course Structure

MODULE 1: INTRODUCTION

- Introduction
- Navigation
- Purpose of Clinical Records
- Roles in Clinical Information
- User Preferences
- The Advantages of Electronic Medical Records (EMR)

MODULE 2: PHASE 1 - MEDICAL HISTORY

- The Importance of the Medical History
- Aspects of Medical History
- Clinical Questionnaires

MODULE 3: PHASE 2 - GENERAL EXAMINATION FORMS

- General Examination Forms
- Triage Forms
- Health Screening Questionnaires
- General Examination Workflow

MODULE 4: PHASE 3 - SPECIAL INVESTIGATION FORMS

- Special Investigation Forms
- Eye Evaluation Form
- Gastroscopy and Colonoscopy Forms
- Physio Assessment Form
- Gynaecologist Form
- Radiology Form
- Electronic Requests

MODULE 5: PHASE 4 - RESULTS

- Introduction
- Electronic Results

MODULE 6: PHASE 5 - TREATMENT PLAN

- Introduction
- Authorisation

- E-scripting
- Dispense Form
- Labelling
- DAMA Protocols
- Medication Adherence
- Referral Letters

MODULE 7: PHASE 6 - COMMUNICATION

- Communication
- Communication Platforms
- Sick Notes

MODULE 8: PHASE 7 - CLINICAL HISTORY

- Clinical History
- Report Features

MODULE 9: PHASE 8 - REPORTS

- Reports
- COIDA Compensation Fund and Private Funds
- The Road Accident Fund

MODULE 10: CUSTOMISATION & AUTOMATION

- Custom Forms
- Upload Images & Voice Notes
- Practitioner Signature
- PDF Reports/Document Management
- Wireless Devices
- Billing Macro's

MODULE 11: HPCSA ETHICS AND RULES

- HPCSA's Core Ethical Values
- HPCSA Patient Health Records
- How Long to Keep the Health Records?
- HPCSA on Telehealth Consultations
- Ending

WHAT YOU WILL LEARN IN OUR COURSES

Our courses target healthcare professionals and support staff seeking a comprehensive understanding of fundamental healthcare practice management principles and their practical application. The acquired knowledge and techniques are applicable for refining management and leadership skills, positioning individuals for advancement within their practices.

LEARNING APPROACH

Each course is organised into manageable modules and lessons.

Engage with downloadable and online materials, featuring a variety of interactive content and infographics.

ABOUT GOODX ONLINE COURSES

GoodX Online Courses offers a dynamic and accessible platform catering to the educational needs of healthcare practitioners and support staff. This platform stands out by providing the flexibility to learn at any time and from anywhere, accommodating the busy schedules of healthcare professionals and health workers.

Courses focus on vital aspects of modern healthcare management, with a particular emphasis on paperless automation, optimisation and compliance. GoodX Online Courses aim to equip participants with the knowledge and skills needed to navigate the evolving landscape of the healthcare industry efficiently.

Founded by Dr. Dirkie Wolvaardt in 1985, GoodX has become a market leader in South Africa, developing software for healthcare practice management. Years of experience, consistent research, and frequent software updates have contributed to creating a trusted software package used by healthcare professionals across the world. Throughout our journey, GoodX has acquired extensive industry expertise spanning various disciplines and practices, both large and small, which we share through our comprehensive courses.

TECHNICAL REQUIREMENTS

Basic Requirements

To complete this program, you'll need a current email account and access to a computer and the internet, along with a PDF Reader.

Browser Requirements

While not mandatory, we recommend using Google Chrome for the best accessibility to course material. Your preferred browser must be configured to allow pop-ups.

ABOUT THE CERTIFICATE

Receive official recognition for your knowledge with a certificate of completion from GoodX Online Courses. Set yourself apart as a professional capable of leading operations and transforming healthcare service delivery.

Assessment is based on an online quiz. To receive your digital certificate, you must meet the outlined course requirements. Professionals registered with the HPCSA acquire Ethical CEU points.

Upon successful completion, your digital certificate will be issued to your online profile.